This year’s Gulf Coast International Dragon Boat Regatta will include a full day of Dragon Boating, fantastic entertainment, Art Cars, great vendors, and a great variety of our favorite food vendors. This is one of more than 4 events produced by the Texas Dragon Boat Association.

Following is a video of last year's event. Texas Dragon Boat Association 16th Anniversary in Houston Texas!

About TDBA - The Texas Dragon Boat Association (www.texasdragonboat.com) is a 501(c)(3) Texas non-profit corporation. Mission Statement - “To promote the tradition of dragon boating, increase awareness of Asian and Asian-American culture, and enhance cross-cultural understanding.”

<table>
<thead>
<tr>
<th>Texas Dragon Boat Festival Series</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 7, 2017</td>
</tr>
<tr>
<td>July 29 – 30, 2017</td>
</tr>
<tr>
<td>Sat &amp; Sun, Oct. 7-8, 2017</td>
</tr>
<tr>
<td>Sat. Nov. 18, 2017</td>
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</tr>
</tbody>
</table>

Vendor space for this Festival does sell-out due to the limited space at. Booths are sold on a first-come, first-serve basis.

**HOW TO APPLY FOR THIS FESTIVAL**

The 3-page Vendor Application is included in this packet.

Apply online or view a schedule of upcoming shows: www.ewmediagroup.com
2-DAY BOOTH RENTAL FEES

This application can be filled out and paid online at: [www.ewmediagroup.com](http://www.ewmediagroup.com)

<table>
<thead>
<tr>
<th>Your Fees</th>
<th>10x10</th>
<th>10x15*</th>
<th>10x20</th>
<th>10x25*</th>
<th>Type of Booth (Space Rental Only – No Tents Provided)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$200</td>
<td>$250</td>
<td>$350</td>
<td>$390</td>
<td></td>
<td>COMMERCIAL see page #3, #20 for larger booth sizes</td>
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<tr>
<td>$160</td>
<td>$200</td>
<td>280</td>
<td>$305</td>
<td></td>
<td>ARTS &amp; CRAFTS / NON-FOOD SALES</td>
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<tr>
<td>$120</td>
<td>$150</td>
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<td>N/A</td>
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<td>JURIED ARTS &amp; CRAFTS – Approval Needed to Apply</td>
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<tr>
<td>$120</td>
<td>$150</td>
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<td>NONPROFIT BOOTH (Sales)</td>
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<tr>
<td>$50</td>
<td>N/A</td>
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<td>N/A</td>
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<td>NONPROFIT BOOTH (No sales)/(Child Act. = $25 Credit</td>
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<tr>
<td>$135</td>
<td>$135</td>
<td>$135</td>
<td>$135</td>
<td></td>
<td>ELECTRICITY (110v/20a) - see page 3, #22 - #25</td>
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<tr>
<td>$50</td>
<td>$50</td>
<td>$50</td>
<td>$50</td>
<td></td>
<td>BATTERY POWERED LIGHTING SYSTEM – p 3, #24</td>
</tr>
<tr>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>NO PROPANE ALLOWED see page 2, #7</td>
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<tr>
<td>$290*</td>
<td>N/A</td>
<td>$290*</td>
<td>N/A</td>
<td></td>
<td>FOOD - limit of 3 pre-approved items – NO Beverages</td>
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<tr>
<td>$78</td>
<td>N/A</td>
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<td>Required Sugar Land 2-day Food Permit</td>
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<tr>
<td>$185*</td>
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<td>FOOD TRUCKS</td>
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<tr>
<td>$140*</td>
<td>N/A</td>
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<td>DESSERT / SPECIALTY</td>
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<tr>
<td>$25</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
<td></td>
<td>LATE FEE - Applications Postmarked after 9/15/2017</td>
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<tr>
<td>TOTAL</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
<td>$25</td>
<td></td>
</tr>
</tbody>
</table>

APPLICATION & PAYMENT: Make checks & money orders payable to: [EWMedia](http://www.ewmediagroup.com)

1 After 9/15/2017 - only credit cards, cash, cashier’s checks or money orders accepted.
2 Online registration & credit card payments may be made at: [www.ewmediagroup.com](http://www.ewmediagroup.com)
3 Include deposit & late fee with payment along with:

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A  1. Application & payment - sign all pages  due 9/15/2017
P  2. List of items you sell                  due 9/15/2017
P  3. List of personnel                      due 9/15/2017
L  4. Electrical Needs Worksheet – page 3    due 9/15/2017
L  5. Food Vendors Insurance Binder (see #9) due 9/15/2017
```

Mail Application & Payment To:  Don Schwarzkopf – EWMedia Group
6606 FM 1488, Ste 148-116, Magnolia, TX 77354

RELEASE: Applicant’s signature on this application releases and forever discharges the Texas Dragon oat Association, EWMedia, the City of Sugar Land, Texas, all producing and sponsoring organizations, their elected officials, directors, employees, and volunteers from any responsibility, personal liability, or claims of loss or damage arising out of, or in conjunction with participation in the Gulf Coast International Dragon Boat Regatta. The Festival is not responsible for any injury sustained by exhibitors, patrons or guests. Applicant stores and exhibits, their goods at their own risk. I understand that EWMedia contracts with the Festival to provide vendor management services only and does not retain any vendor funds. In addition, I/we have read and agree to abide by all festival regulations stated in this packet or risk removal from Festival site without refund.

Print Name __________________ Signature __________________ Date: _______ , 2017
1. CONFIRMATION & BOOTH ASSIGNMENT: Booth space (No tents or tables or chairs included in the booth fee) is limited and vendors are selected on first-come/first-serve basis. Acceptance and booth location are determined by the date application & full payment are postmarked. We will send a payment receipt immediately & a Load-In Information Packet approximately 3-days before the Festival.

2. BOOTH SPACE: Spaces are 10’x10’ or 10’x20’ (see #20 for larger sizes). For an additional fee, you may be able to rent 5 feet of space external to your booth, allowing you to sell out of 2 sides of your booth. See the 10’x15’ & 10’x25’ columns on the Rental Fee chart page 1 of this application. Food and Dessert vendors receive this 5 foot of space external to their booth at no cost when space allows.

3. SALES / SUBLEASING: Sales must take place within your booth space. No subleasing of booths allowed. Festival only provides the space; Vendors must provide their own booths, tents, tables, chairs, etc.

4. EQUIPMENT RENTAL: Festival does rent tents. Please contact us for pricing.

5. EXCLUSIVITY – Types of merchandise sold must be included in application and approved by festival. For an exclusive on any product call 832-413-2217 or email don@ewmediagroup.com

6. LATE FEES – Applications paid after 9/15/2017 incur a $25 late fee.

7. PROPANE & ELECTRICITY: Propane cannot be used at this Festival. For electricity, see #’s 22 - 26 on page 3 of this application.

8. FOOD VENDORS: Vendors may sell 3 pre-approved items, plus Beverages. Vendors must have the Required Temporary Health Permit from Fort Bend Health Dept. 4520 Reading Rd, Suite “A,” Rosenberg, TX 281-342-7469. Guidelines: www.sugarlandtx.gov/DocumentCenter/View/13422. Fill out Application & return with Fee ($78.25) no later than 10 days before the Festival to don@ewmediagroup.com Application: www.sugarlandtx.gov/DocumentCenter/View/13455

   Food Sales: will be for cash, not coupons. Required Fire Extinguisher (Rated 10 lb ABC (4A 60BC) or better or Rated K if cooking in oil) with current inspection sticker. Fire Marshal will inspect booths.

   Fire Extinguisher: Texas Dragon Boat Association/Gulf Coast International Dragon Boat Regatta, EWMedia & the City of Sugar Land as Additional Insured. Call us for help obtaining insurance.

9. FOOD VENDOR INSURANCE: We require that you have a $1 million per occurrence, $2 million aggregate liability policy naming Texas Dragon Boat Association/Gulf Coast International Dragon Boat Regatta, EWMedia & the City of Sugar Land as Additional Insured. Call us for help obtaining insurance.

10. WASTE DISPOSAL: it is responsibility of each vendor to keep the booth and the surrounding area clean. Vendors must provide their own garbage receptacles and garbage bags. Double-bag food waste. Vendors failing to abide by waste disposal guidelines may lose their deposit.

11. EVENT DAY SETUP: Vendors will not set up until fees are paid. Vendor Check-in will be Sat., 10/7/2017 @ 5:30-7:30 AM. You will be assigned to one of 3 load-in times. This information is preliminary and may be superseded by the Day-of Information Packet you receive 3 days before the Festival which will give you specific instructions and override information contained herein. You may not be able to pull up to your booth, so bring a dolly. Bring your receipt as only paid vendors will be allowed into the unloading area. Vendors who have not pre-applied and paid are not guaranteed space. Vehicles: Not allowed on Festival grounds. Vendors requiring restocking of supplies may re-enter the festival with a dolly. Parking: There is extensive parking close to the festival site. For more information, see Day-Of Information Packet. Business Hours: Vendors must be ready for business by 8AM Sat. Tear Down may not begin until after 4:30 PM when police signal all-clear.

12. BEVERAGE SALES: Vendors may sell beverages at this event.

13. PROHIBITED: Vendors may not sell drug paraphernalia, guns & weapons or fireworks.


15. ONLY ITEMS listed in your vendor application and approved by the festival may be sold.

16. SECURITY: The Festival has security however, vendors are solely responsible for the security of their cash, coupons, equipment, goods, inventory, supplies or any other property.

17. FESTIVAL GUIDELINES will be strictly monitored. If violations occur, two warnings will be issued. Additional violations will result in removal from the Festival site by Police without refund.

18. SOUND LEVELS: Vendors may not play their own music at this event.

19. ACTS OF GOD: The festival producers, promoters, sponsors, staff/employees, volunteers, etc. are in no way responsible or liable for personal adversity or acts of God.
20. **RAIN OUT POLICY:** If a date is cancelled due to rain, technical problems or any other act of God beyond the control of the festival the following shall apply: If the Festival is cancelled, fees are nonrefundable. Vendors will however get a 50% discount on the next TDBA Event.

21. **OVERSIZE COMMERCIAL** – Booths with an internal volume greater than 10’ x 20’ shall include a 5 foot external to tent perimeter on the 2 sides adjacent to the front of the booth. **Call For Pricing:** (tent not provided). Tents larger than 1200 sq. ft require permits, the presence of a Fire Marshal, fire extinguishers and signage. Contact don@ewmediagroup.com for assistance and sourcing of these tents.

22. **ELECTRICITY:** We provide (1) 20-amp, 110-volt circuit for $135. Vendors must provide their own lighting fixtures and enough grounded heavy-duty outdoor cable to reach service. No light-duty cords. **NOTE:** If you are requesting a 30 or 50 amp circuit, send us a picture of your plug.

23. **GENERATORS** are not allowed. If you have a Whisper-Quiet or Honda Silent Generator, an exception may be possible. Battery sound boxes may also be allowed with prior approval required. Contact us.

24. **BATTERY-POWERED LIGHTING SYSTEM:** The professional quality system can power lights, computers and small electronics. Not for cooking. System consists of 2 overhead lights, 2 spotlights, & 2 USB Ports to charge phones it rents for $50.

25. **ELECTRICAL NEEDS WORKSHEET:** Vendors whose electrical needs exceed (1) 20-amp, 110-volt circuit must submit this information for each piece of equipment 1 week before the Festival. If you do not submit this form, we won’t be able to incorporate your needs into the Festival’s electrical design and you will not be supplied with electricity. An electrician will be available (at your expense) on-site during the Festival if you have a problem. Summary: Vendor Coordinator must be notified in advance of your needs.

__________ Total pieces of electrical equipment you use. *(Example: fryers, warmers, heat lamps, etc...)*

**List each piece of equipment:** The amps, watts, and volts are stamped on the name plate on each piece of electrical equipment. Each major appliance, cooler, grill, deep fat fryer, etc. must have its own circuit.

1. Type of Equipment:_________________________________________
   
   Voltage _______ Amps _______ Watts _______ Phase _______

2. Type of Equipment:_________________________________________
   
   Voltage _______ Amps _______ Watts _______ Phase _______

3. Type of Equipment:_________________________________________
   
   Voltage _______ Amps _______ Watts _______ Phase _______

26. **Electrical Pricing**

   $135.00 - 20-amp, 110-volt circuit - Vendor must have 100’ cable or more to reach power supply
   
   $270.00 - 30-amp, 208 volt circuit - Vendor must have 150’ cable or more to reach power supply
   
   $405.00 - 50-amp, 208 volt circuit - Vendor must have 150’ cable or more to reach power supply

Print Name________________________ Signature_________________________ Date:______ __, 2017