



GRUB-A-THON

Saturday, October 1, 2022; 11:00 AM until 8:00 PM
The Streets of Downtown, 199-117 Simonton St., Conroe, TX 77301

Conroe, Texas – The First Annual Grub-A-Thon is an entertainment event bringing music and food together celebrating local charity Hope Haven’s 7 years of serving the homeless in Harris, Fort Bend, and Montgomery counties. Grub-A-Thon features popular local food trucks and live music throughout the day.

The Festival features an iron chef-style food competition and all VIP ticket holders will participate in the VIP Pub Crawl which features free gourmet food, beer, wine, and signature drinks at two of the stops along with the opportunity to meet and greet with local celebrities.

We are excited to partner with the city of Conroe and its many wonderful vendors and restaurants to make this fun family-friendly event a huge success. We look to seeing you there on Saturday, October 1, 2022, from 11 am to 8 pm.

All proceeds from the non-profit Food and Music event will benefit H.O.P.E Haven (HH). HH helps the homeless in crisis and helps them get off the streets and reach a state of productivity free from addiction and mental illness. HH has been helping the homeless since 2016 and has helped over 675 men, women, and families to stable living.

APPLY FOR THIS FESTIVAL

The 3-page Vendor Application is included in this packet.

Apply online or view a schedule of upcoming shows:

Download App. or Apply Online: www.ewmediagroup.com

Click on “Applications Tab,” then on the name of the Festival

Application begins on page 3 ...

Packet - Page 1 of 5

I want to participate, what must I do?

THE APPLICATION Your signature is needed on each page of the application which is in PDF format. It is also available in MSWord format on request.

ONLINE LINKS TO THIS FESTIVAL APPLICATION:

1. Links to Vendor Packet for this Festival:

<https://ewmediagroup.com/applications/>

Note: this application cannot be filled out online as it is not a “fillable” application, it must be downloaded first, filled out and faxed to 866-875-8960 or emailed to don@ewmediagroup.com

TO PAY FOR THIS FESTIVAL, you can pay with a cash or money order but, if you would like to charge it to a credit card, please:

1. after you download & fill out the application;
2. go to our website, <https://www.ewmediagroup.com/Payments> and make your payment; NOTE: The form you fill out online is not the application.

TO SUBMIT THE APPLICATION, you can

1. Scan & email it to don@ewmediagroup.com;
2. FAX it to me toll-free at 866-875-8960 – no cover page needed;
3. Snail-mail it to me:
EWMedia, 6606 FM 1488, #148-116, Magnolia, TX 77354.

If you do snail mail it to me please call me and let me know

WHAT HAPPENS NEXT?

The website will send you a receipt immediately upon payment. We will send you another receipt before the Festival to make sure we are on the same page as far as what you are ordering and what you have paid.

LOAD-IN INFORMATION

On the Wednesday evening before the Festival, I will email you load-in information. Although there is general load-in information in the vendor packet, this information may be superseded by the load-in information you get the week of the Festival.

QUESTIONS

We would appreciate you sharing any Festival publicity you receive with your own mailing list. Please call or email if you have questions.

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Download App, Pay Online, View Schedule:

<https://ewmediagroup.com/Applications>

Vendor Management by EWMedia Group

6606 FM 1488, Ste 148-116, Magnolia, TX 77354

don@ewmediagroup.com * www.ewmediagroup.com

832-413-2217, 866-875-8960 - Toll-Free Phone/FAX

GRUB-A-THON - Vendor Application
Saturday, October 1, 2022; 11:00 AM until 8:00 PM
The Streets of Downtown, 199-117 Simonton St., Conroe, TX 77301
Contact: Don Schwarzkopf, 832-413-2217 * 866-875-8960 * don@ewmediagroup.com

Company: _____ Contact Name: _____

Business Phone: _____ Home: _____ Alternate: _____

Fax: _____ Email: _____ Web: _____

Address: _____ City _____ State _____ Zip _____

A.) Are you a Tent, Truck or Trailer? _____ B. Size (length of your footprint (include hitch)) _____

C.) What do you cook with? _____ Propane _____ Electric _____ Wood/Coal

D. Items You Sell: _____

1-DAY BOOTH RENTAL FEES: Online application & payments: www.ewmediagroup.com

LIST Your Fees	Rental Space Sizes			TYPE OF BOOTH/SERVICE
	10x10	10x15*	10x20	
	\$250	\$310	\$435	COMMERCIAL see Page #3, #21 for larger booth sizes
	\$125	\$155	\$225	ARTS & CRAFTS / NON-FOOD SALES
	\$95	\$115	N/A	JURIED ARTS & CRAFTS – see page 2, #7
	\$95	\$115	N/A	NONPROFIT BOOTH (Sales)
	TBD	TBD	TBD	ELECTRICITY - see page 3, #21 - #25
	\$250	\$250	\$250	FOOD TENTS
	\$250	\$250	\$250	FOOD TRUCKS
	\$185	N/A	N/A	DESSERT / SPECIALTY (TENTS & TRUCKS)
\$	TOTAL FEES		NOTE	* 5 exterior feet creates 2 selling sides - see Page 2 #2

APPLICATION & PAYMENT: Make checks & money orders payable to: EWMedia

1. After 9/1/2022 - only credit cards, cash, cashier's checks or money orders accepted.
2. Online registration & credit card payments may be made at: www.ewmediagroup.com
3. Include with payment:

A	a. Application & payment - sign all pages	due 9/10/2022
P	b. List of items you sell	due 9/10/2022
P	c. List personnel	due 9/10/2022
L	d. Electrical Needs Request	due 9/10/2022
Y	e. Food Vendors – Submit Insurance Binder	due 9/10/2022

Mail Application & Payment To: EWMedia, 6606 FM 1488, Ste 148-116, Magnolia, TX 77354

RELEASE: Applicant's signature on this application releases and forever discharges Grub-A-Thon, The City of Conroe, Texas, EWMedia, all sponsoring organizations, their elected officials, directors, employees, and volunteers from any responsibility, personal liability, or claims of loss or damage arising out of, or in conjunction with participation in Grub-A-Thon. The Festival is not responsible for any injury sustained by exhibitors, patrons or guests. Applicant stores and exhibits, their goods at their own risk. I understand that EWMedia contracts with the Festival to provide vendor management services only and does not retain any vendor funds. In addition, I/we have read and agree to abide by all festival regulations stated in this packet or risk removal from Festival site without refund.

Print Name _____ Signature _____ Date: _____, 2022

GR-O22 VENDOR AGREEMENT – GUIDELINES Packet - Page 4 of 5 / Application - Page 2 of 3

1. **CONFIRMATION AND BOOTH ASSIGNMENT:** Booth space (No tents provided) is limited and vendors are selected on a first-come/first-serve basis. Acceptance and booth location are determined by the date we receive application and full payment. **What happens after I submit my Application?** We will send a payment receipt immediately and email a load-in information packet approximately 3-days before the Festival.
2. **BOOTH SPACE:** Spaces are 10'x10' or 10'x20' (see #21 for larger sizes). For an additional fee, you may rent 5 feet of additional space external to your booth, allowing you to sell out of 2 sides of your booth. See the 10'x15' column on the Rental Fee chart on the first page of this application. **Vendors must provide their own tents, tables, chairs, etc.**
3. **SALES / SUBLEASING:** Sales must take place within your booth space. No subleasing of booths allowed. Festival only provides the space, not the tent & tables.
4. **EQUIPMENT RENTAL:** The Festival is not renting equipment. For suggestions, contact us.
5. **EXCLUSIVITY** – Types of merchandise sold must be listed in application and approved by festival. For an exclusive on any product call 832-413-2217 or email don@ewmediagroup.com
6. **OPEN TOPIC.**
7. **JURIED ARTS & CRAFTS** – Pre-approval required. Please find information/requirements at <https://ewmediagroup.com/juried-arts-crafts-program/>.
8. **FOOD VENDORS:** Vendors must obtain a **Temporary Health Permit** - Montgomery County Environmental Health Services, 501 N Thompson St #101, Conroe, TX 77301; 936-539-7839; <http://tinyurl.com/laxcyn> . **Options:** 1. if you apply early enough you can secure your permit by mail. 2. We will arrange to pick up your permit for a fee, call 832-413-2217 for information. **Propane** is allowed. Vendors must have a **Fire Extinguisher** (Rated 2-A, 10-B:C or better or Rated K if cooking in oil) with a **current inspection sticker**. Fire Marshal will inspect booths.
9. **REQUIRED FOOD VENDOR INSURANCE: submit insurance binder by 9/10/2022.** Food vendors must have a minimum \$1 million per occurrence, \$2 million general aggregate liability insurance. 2. You must submit a binder (COI) naming **Grub-A-Thon, the City of Conroe, Texas & EWMedia as Additional Insured**. **Contact me if you have questions.**
10. **WASTE DISPOSAL:** Gray Water & Grease disposal are vendor responsibilities. Vendors must also keep their booth and the surrounding area clean by providing their own garbage receptacles and garbage bags. Double-bag food waste and throw it in the dumpster. Vendors failing to abide by waste disposal guidelines may lose their deposit.
11. **EVENT DAY SETUP:** Vendors may not set up until fees are paid. **Vendor Check-in** will begin Sat, 10/1/22. You will be assigned to one of 3 load-in times. The **Day-of Information Packet** you receive 2 days before the Festival will give you specific instructions that **supersede** this information. You may not be able to pull up to your booth, so bring a dolly. Bring your receipt, only paid vendors will be allowed to set up. Vendors who have not pre-paid are not guaranteed space. **Vehicles:** May not allowed on festival grounds. Vendors requiring restocking of supplies may re-enter the festival with a dolly. **Parking:** There is plenty of free parking a short distance away and. A map will be in the Day-of Info Packet. **Business Hours:** Vendors must be ready for business by 10:00 AM. **Tear Down** may not begin until after 8:00 PM when police signal the all-clear.
12. **BEVERAGE SALES:** Vendors **may not** sell alcoholic beverages.
13. **PROHIBITED:** Vendors may not sell drug paraphernalia, guns, fireworks, weapons, apparel displaying profanity or sexually explicit items.
14. **SALES TAX:** It is the vendor's responsibility to adhere to city and state tax guidelines in the collection and payment of sales tax for the sales they make. The Texas Sales Tax Info Line is: 800-252-5555
15. **ONLY ITEMS** listed in your vendor application and approved by the festival may be sold.
16. **SECURITY:** The site is fenced & the Festival has security, however, vendors are solely responsible for the security of their cash, coupons, equipment, goods, inventory, supplies & any other property.
17. **FESTIVAL GUIDELINES** will be strictly monitored. If violations occur, two warnings will be issued. Additional violations will result in removal from the Festival site by Police without refund.
18. **SOUND LEVELS:** Vendors may not play their own music at this event.
19. **ACTS OF GOD:** The festival producers, promoters, sponsors, staff/employees, volunteers, etc. are in no way responsible or liable for personal adversity or acts of God.

Print Name _____ Signature _____ Date: _____, 2022

- 20. **RAIN OUT POLICY:** If a date is cancelled due to rain, technical problems or any other act of God beyond the control of the festival the following shall apply: If a rain date for the Festival is scheduled, Vendor may set up and the basic booth fee only will be waived. Other fees will still apply.
- 21. **OVERSIZE COMMERCIAL** – Booths with an internal volume greater than 10’ x 20’ shall include a 5 foot external to tent perimeter on one of the 2 sides adjacent to the front of the booth. Tents larger than 1200 sq. ft. require City Permits, the presence of a Fire Marshal, fire extinguishers and signage. **Pricing:** (tent not provided) Contact don@ewmediagroup.com for assistance, permits, pricing and sourcing of these tents.
- 22. **ELECTRICITY: We provide (1) circuit for (TBD).** Vendors must provide their own lighting fixtures and enough grounded heavy-duty outdoor cable to reach service. No light-duty cords.
- 23. **GENERATORS** are not allowed. If you have an inverter type of generator (i.e. Honda Quiet Generator) an exception may be possible. Battery sound boxes may also be allowed. **Prior approval required for both.** Contact don@ewmediagroup.com, 932-413-2217 with Make & Model.
- 24. **30 OR 50 AMP CONNECTION: If needed you must provide us with pictures of your plug. Label your electrical equipment, including cables to prevent confusion with the electrical contractor’s equipment.**
- 24. **BATTERY-POWERED LIGHTING SYSTEM:** The professional quality system can power lights, computers and small electronics. Not for cooking. System consists of 2 overhead lights, 2 spotlights, & 2 USB Ports to charge phones. The system rents for \$50. Contact me at 832-413-2217.
- 25. **ELECTRICAL NEEDS WORKSHEET: Vendors whose electrical needs exceed that of basic lighting must submit this information for each piece of equipment.** If you do not complete this form, we cannot incorporate your needs into the electrical design plot of the Festival. Your booth will not be supplied with electricity. An electrician may be available (at your expense) on-site during the Festival if you have a Problem with your equipment. Vendor coordinator **must** be notified 1 week in advance of your needs.

_____ **Total pieces of electrical equipment you use.** (Example: fryers, warmers, heat lamps, etc...)

List each piece of equipment: *The amps, watts, and volts are stamped on the name plate on each piece of electrical equipment. Each major appliance, cooler, grill, deep fat fryer, etc. must have its own circuit.*

- 1. Type of Equipment: _____
Voltage _____ Amps _____ Watts _____ Phase _____
- 2. Type of Equipment: _____
Voltage _____ Amps _____ Watts _____ Phase _____
- 3. Type of Equipment: _____
Voltage _____ Amps _____ Watts _____ Phase _____
- 4. Type of Equipment: _____
Voltage _____ Amps _____ Watts _____ Phase _____

26. Electrical Pricing

- \$ (TBD) - 20-amp, 110-volt circuit - Vendor must have 100' cable or more to reach power supply
- \$ Call Us - 30-amp, 208 volt circuit - Vendor must have 150' cable or more to reach power supply
- \$ Call Us - 50-amp, 208 volt circuit - Vendor must have 150' cable or more to reach power supply

Print Name _____ **Signature** _____ **Date:** _____, 2022